



Zimbabwe Cycling Federation

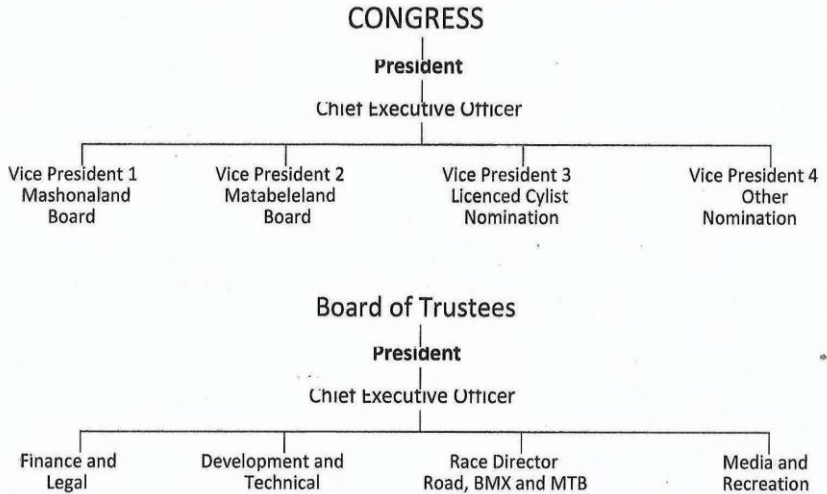
CONSTITUTION

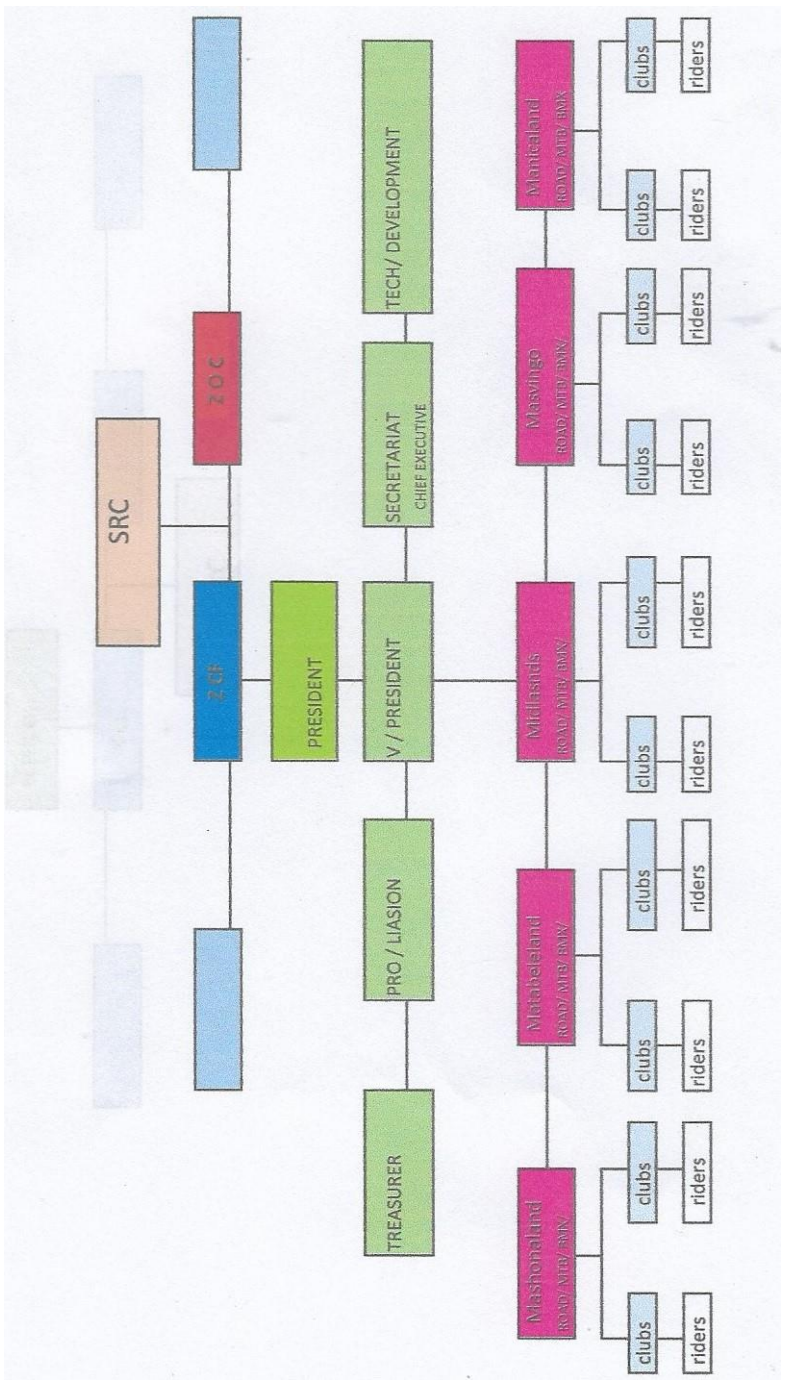
ZIMBABWE CYCLING FEDERATION

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ZIMBABWE CYCLING FEDERATION

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CONSTITUTION

- Article 1: The name of the Association shall be the Zimbabwe Cycling Federation (herein after called the Federation and / or Z.C.F.).
- Article 2: The Federation shall be recognized as being the sole governing body of the sport of cycling in Zimbabwe and is a self governing body from the technical, disciplinary and administration functions and activities of the sport.
- Article 3: The Federation shall comply with the Rules and Regulations and the principles of any body with which it affiliates.
- Article 4: The main objective of the Federation shall be the encouragement, development and control of cycling throughout Zimbabwe, in accordance with the Rules and Regulations of the UCI and the Federation's own domestic Rules and Regulations as amended from time to time. This shall include Track, Road, Mountain Bikes, BMX and other disciplines associated with cycling that may request assistance from the Federation.
- Article 5: Membership of the Federation shall be open to any duly constituted National and Regional Association regardless of race or creed, having jurisdiction over such areas as may be assigned to them by the Federation. The extent or boundaries of such areas may be altered by the Federation from time to time.
- Article 6: The Federation shall respect the sovereignty of the National and Regional Federations or Associations in their reciprocal contacts.
- Article 7: The Federation shall be invested with the sole right to select teams to represent the country in International cycling competitions and shall appoint Selection Committees for this purpose and award National Colours. The basis of such selection shall be on merit with equality granted to all members.

Article 8: Associations affiliated to the Federation and all registered members and officials, shall give up any right to any court action against the Federation.

Article 9: Any dispute arising out of, or in connection with the enforceability of this constitution, or the application and interpretation shall be referred to the Arbitration Foundation of Southern Africa (AFSA) or the Sports and Recreation Commission of Zimbabwe for resolution through mediation or arbitration in terms of the Rules and Procedures for the Resolution of Disputes in Sports, prevailing at the time such dispute is so referred. Such resolution shall be final and binding on the parties to the dispute.

CONGRESS

Article 10: The Federation shall be ruled supremely by its Congress and indirectly by its Board of Trustees.

Article 11: Each year the Federation shall hold one (1) Congress. This Congress shall be held at a date and venue as decided by the Board of trustees, but always before the end of April. Further non-statutory meetings may also be held.

Article 12: The Congress shall devote itself mainly to the following activities:

- (a) Consider and accept modifications to its Constitution, Internal Regulations and its Rules and Regulations controlling the sport.
- (b) Every two (2) years elect four (4) members to the Board of Trustees. This shall be the final order of business of Congress.
- (c) Approve the Balance Sheet.
- (d) Appoint Auditors.
- (e) Accept new affiliations.
- (f) Appoint delegates to other bodies.
- (g) Decide the venue of the National Track, Road, MTB & BMX Championships.
- (h) Discuss matters of future policy.

- (i) Accept annual report.
- (j) Declare its opinion about the activities of the Board of Trustees during the past years.
- (k) Solve all disagreements among the different affiliated Associations or between the Federation and its affiliated Associations.
- (l) Approve nominations for Life Vice-Presidents.
- (m) Approve nominations for “Honours for Service”.
- (n) Elect National Selectors.
- (o) Present the Budget for the Federation.
- (p) Any other extraordinary business.

Article 13: A Congress through its President shall have the power to negotiate Agreements of Co-operation with other Federations affiliated to the UCI e.g. South Africa; Zambia; Namibia etc...

Article 14: An Extraordinary Congress can be summoned at the demands:-

- (a) Of the Board of Trustees of the Federation, by a decision by the majority of its members.
- (b) Of at least FOUR of its affiliated Associations declaring their motive for such Congress.
- (c) The Choice of the venue of the Congress shall be at the decision of the Board of Trustees.
- (d) Article 15: In order to be brought to the Agenda of Congresses, propositions, fully explained must be in the hands of the Secretary of the Federation at least 30 days before the date of Congress, except in the case of a no confidence vote, in which case the proposition shall be in the hands of the Secretary of the Federation at least 14 days before the date of Congress.

Notice of meeting and the Agenda must be addressed to all affiliated Associations at least 21 days before the date of the Congress except in the case of no confidence vote in which case notice of the meeting and the Agenda must be addressed to all affiliated Associations at least 12 days before the date of the Congress.

All nominations must be submitted in writing and mailed by registered mail. If however, there is no nomination for President or at least three Vice-Presidents at the time of the Congress, then nominations for these positions may be made from the floor. The person being nominated must accept the nomination. If that person is not present then there must be a letter of acceptance present at Congress. Congress has the right to reject a nomination by a majority vote.

VOTING AT CONGRESS

Article 16: Each affiliated Association can mandate not more than three (3) delegates of which at least one (1) should preferably be from the Executive Committee of the Association concerned, to a Congress and have the right to one (1) vote per fifty (50) licensed members, or part thereof, to a maximum of three (3) votes at any Congress.

Article 17: To be accepted as a delegate all persons appointed must be at least 21 years of age, be a recognized member of the Association which they represent.

Article 18: The Board of Trustees shall have three (3) inadvisable votes at each Congress except in the case of election or removal of members of the Board. These votes shall be exercised by the President according to the decision of the Board of Trustees. The President shall also have a casting vote in the case of equality of votes on any matter voted upon except in the case of election or removal of members of the Board.

This vote shall be exercised according to the wishes of the Board of Trustees. The Board has the right to caucus.

Article 19: A majority vote shall prevail at all Congresses, except in the following case:

(a) Amendments to the Constitution – 2/3rds of the votes cast.

Article 20: All affiliated Associations by accepting affiliation to the Federation shall be bound by the decisions taken at Congress and voted upon.

BOARD OF TRUSTEES

Article 21: The Federation shall be managed by a Board of Trustees, comprising of a President and up to four Vice-Presidents.

- (a) The President and up to three Vice-Presidents shall be elected at a Congress.
- (b) A Vice-President shall be elected by the currently licensed cyclists according to Article 21:01.
- (c) The President and Vice-Presidents shall serve for a period of at least two (2) years.
- (d) Any person over the age of 21 may be nominated for either President or Vice-President. An elected Vice-President may be nominated for President. If a person nominated for Vice-President as well as President is elected President, then he shall withdraw his nomination as a Vice-President.
- (e) If the President were to resign or pass away or be unable to continue his duties for any reason whatsoever, the Board of Trustees shall appoint one of the elected members of the Board to take over as President until the end of the period of election.
- (f) The Board of Trustees will so soon as possible after the Statutory Congress appoint a maximum of nine (9) Directors who will head the various commissions. These commissions will be: Finance; Media; Legal; Technical; Development; Racing; BMX; Mountain Biking; Recreational. In the case of the last named three, the Board of Trustees shall consult with the relevant bodies. If no response is received within 14 days of consulting these bodies the Board may appoint these Directors without further consultation.
- (g) The Board of Trustees will have the power to remove any Director not doing his work satisfactorily.

- (h) These Directors will have no powers at the Congresses or at the Board of Trustees unless the Director is a member of the Board of Trustees. Each member of the Board of Trustees will be responsible for at least one of the Directors. All Directors will have a member of the Board of Trustees who they must report to.
- (i) The various commissions will meet regularly, and at least two (2) times provide a written report to the Board of Trustees. These written reports shall be circularized to the Provinces. The Directors will not be required to attend Congress.
- (j) The Board of Trustees shall as soon as possible after their election hire a Chief Executive Officer. The Chief Executive Officer shall not be a member of the Board of Trustees.
- (k) A quorum for a Board of Trustee meeting shall be three (3) members.
- (l) Congress has the right to remove any member of the Board of Trustees by a two-thirds majority vote. Congress may then elect a new member to the Board of Trustees, unless the member removed was elected by the cyclists, in which case this position will remain vacant until the end of the election period. If Congress removes the President, then the Board of Trustees will elect a member of the Board to be President until the end of the election period.

Article 21:01 The election of the Vice-President by the currently licensed cyclists shall be run according to the following procedure. No deviation from this procedure shall be allowed. In the event of any confusion arising out of, or due to omissions from this procedure, the Board of Trustees shall alone have the right to resolve the matter.

- (a) Twelve (12) weeks prior to Congress nominations for the Vice-President shall be called for. Any person over the age of 21 may be nominated. The nomination must be proposed by twenty (20) currently licenses cyclists who shall sign the nomination form.
- (b) Ten (10) weeks prior to Congress this form, together with a notice of acceptance by the nominee and a brief CV, including the

- nominee's name, address, telephone number, occupation, qualification and any other relevant information, must have been received by the Chief Executive Officer.
- (c) Eight (8) weeks prior to Congress Ballot papers, together with the list of nominated persons and their CV's shall be sent to all licensed cyclists, who shall each be entitled to one (1) vote.
 - (d) The ballot paper shall be anonymous. It shall be inserted alone into an envelope. Each cyclist shall sign the back of the returning envelope together with his name and licence number. Failure to do so will result in the vote being considered spoilt.
 - (e) These returned votes shall be with the Chief Executive Officer four (4) weeks prior to Congress. The envelopes may not be opened prior to the close of polling.
 - (f) The Chief Executive Officer, together with an independent scrutineers appointed by the Board of Trustees, shall on the close of polling, check the back of the envelopes with a list of currently licensed cyclists. Any discrepancies shall be dealt with by the Board of Trustees.
 - (g) The envelopes shall then be opened and the ballot papers separated from them. Any discrepancies shall be dealt with by the Board of Trustees. No attempt shall be made to link a ballot paper with a voter.
 - (h) The votes shall be counted according to normal democratic procedures, and the person having the most votes being declared the elected Vice-President. In the case of a tie vote, a coin shall be spun to find the winner. The Chief Executive Officer shall inform the Board of Trustees who the Vice-President elected is.
 - (i) All ballot papers shall be kept for a period of two (2) years.
 - (j) The Vice-President elected shall take office from the date of the Congress.

Article 22: Ex-Presidents and Vice-Presidents can be given Honorary Titles of their functions by Statutory Congress and can take part at meeting of the Management Committee with a consulting vote but not a deliberate vote.

FINANCE

Article 23: The Chief Executive Officer of the Federation shall present to each Congress a Statement of Income and Expenditure, a statement of amounts paid for ratification by the Congress and the balances held in the Federations Bank Account and Savings Account.

NATIONAL CHAMPIONSHIPS

Article 24: The National Championships being the exclusive property of the Federation and shall strictly conform with the Rules and Regulations of the Federation and the UCI.

DISSOLUTION CLAUSE

Article 25: In the event of the dissolution of this Federation all assets after liabilities have been met, shall be handed over to an Association having aims and object similar to this Federation, or to a recognized Welfare Organisation, and no financial gain shall accrue to any individual whether a member of this federation or otherwise. The dissolution can only be effected with the unanimous consent of all affiliated Associations.

INTERNAL REGULATIONS

Article 26: The Federation shall be solely controlled by its Congresses, taking all decisions they think advantageous for the Federation and all powers of administration and control with the exception of those expressly distributed to the board of Trustees. (Art. 21 of the Constitution).

CONGRESSES

Article 27: The number and competencies of the Congresses are determined in the articles 9 to 15 inclusive of the Constitution.

Article 28: Notices of Congress and Agenda shall be posted to all affiliated bodies and Honorary Officers, at least 21 days before each Congress.

Article 29: All propositions submitted for discussion and decision at any Congress shall be submitted in writing to the Secretary of the Federation not later than 30 days before the set date of such Congress. Such propositions shall clearly state their intent and the reason for such proposition being submitted. In the case of amendment to the Constitution and Rules and Regulations the Article or rule number must be stated.

Article 30: The President shall preside at all Congresses. In his absence the Board of Trustees shall elect one of its members to preside. In the absence of the entire Board of Trustees, the Congress shall elect one of its members to preside.

Article 31: Before the commencement of any Congress, each affiliated body shall lodge with the Chief Executive Officer, in writing, the names of its Delegates entitled to vote.

Article 32: The Board of Trustees shall have three inadvisable votes at all Congresses and other meetings.

Article 33: Voting at Congresses shall be as follows:

- (a) By show of hands,
- (b) By requesting each affiliated body, to declare YES or NO,
- (c) By secret ballot

The method of voting shall be declared by the President after ascertaining the wishes of the Congress or meeting.

Article 34 : In voting on a proposition, any amendment or amendments shall be voted on first, starting from the last, then on the final proposition amended.

Article 35: A majority vote shall prevail on all matters voted upon at any Congress or other meeting of the Federation, except voting on amendments to the Constitution. In case of equality of votes, the President shall have a casting vote, which he shall exercise in favour of the Board of Trustees decision. In the case of an election, in which the Board of Trustees has no vote, there is a deadlock, voting shall continue until a majority vote is obtained, if Congress votes that this is still not possible then the vote shall be decided by a flip of a coin.

CONSTITUTED BODY

Article 36: A duly constituted body (Art. 5 of the Constitution) shall be deemed as being a properly constitution) body having jurisdiction over an area allocated by the Federation or a sub-division of an existing area defined by the Statutory Congress.

Article 37: All applications for new affiliations, must be submitted in writing to the Chief Executive Officer, together with a copy of the proposed constitution and full details of the area over which they wish to have jurisdiction, at least **THREE MONTHS** before the Statutory Congress.

FINANCE

Article 38: The financial year of the Federation shall commence on 1st January.

Article 39: The Board of Trustees of the Federation is empowered to open and operate banking and savings accounts, and to invest any of the

moneys of the Federation not immediately required upon securities or otherwise in such manner as may be determined from time to time.

Article 40: The Board of Trustees is empowered to obtain, collect, receive and hold fund and properties by subscriptions, voluntary contributions, loans, legacies or otherwise for the benefit or objects of the Federation or any of them as the donor may direct or desire.

Article 41: The Board of Trustees is empowered by direction of the Congresses, to raise funds for the purpose and objects of the Federation and in particular for the purpose of sending teams overseas, and for tours of Zimbabwe by individuals or by oversea teams, or for such other purposes, to borrow monies on securities or otherwise on such terms and conditions as may be deemed desirable.

Article 42: Any two members of Board of Trustees as well as the Chief Executive Officer, are empowered to sign all cheques and operate the Federation Banking Account and Savings and sign all documents on behalf of the Federation.

Article 43: (a) A duly Audited Balance Sheet and Income and Expenditure Statement shall be presented to the Statutory Congress, in respect of the preceding financial year, signed by the President and Chief Executive Officer.
(b) An Income and Expenditure Statement and a Statement of payments made shall be presented by the Chief Executive Officer to all Congresses.

Article 44: Without prejudice to power conferred by this Constitution, it is hereby expressly declared that the Congresses and Board of Trustees shall have the power to generally administer and to have possession of the funds of the Federation and to apply such funds to such purposes and in such manner as they may deem necessary,

or advisable for the carrying out of the objects for which the Federation is established, subject nevertheless to the terms of this Constitution and such Bye-laws, Standing orders or Rules of Racing as may be prescribed by the Congress. All signing powers shall be vested in the Honorary Officers and any two signatories may sign.

BOARD OF TRUSTEES

Article 45: The Administration of the Federation is confined to the Board of Trustees; its composition shall be set out in (Art. 21 of the Constitution).

Article 46: The Board of Trustees shall be responsible for the organisation and carrying into effect decisions taken in Congress.

Article 47: Between Congresses the Board of Trustees shall have full powers concerning the management of the Federation and make decisions on matters of an urgent nature or by circumstances, providing they do not conflict with the Constitution.

Article 48: The Board of Trustees shall be the sole judge to make a decision as to what constitutes a matter of urgent nature.

Article 49: Circumstances not explicitly foreseen by the Constitution or by the Rules and Regulations and presenting themselves as an urgent matter, be resolved by the Board of Trustees by a majority vote and in the sporting spirit and in the interests of the Federation and its affiliated Associations. In the case of an equality of votes at a Board of Trustees meeting, except in the case of an election of a member to the Board of Trustees, the President shall have a casting vote as well as a deliberative vote.

Article 50: Decision taken in such matters by the Board of Trustees shall be reported to the next Congress.

Article 51: The Board of Trustees shall have the power to endorse or rescind suspensions imposed by Affiliated Associations and in the event of the occurrence being of a serious nature extend such suspension until the date of the next Congress for further action.

MEMBERSHIP

Article 52: Membership shall be open to any properly constituted body as set out in (Art. 5 of the Constitution, and Articles of these Regulations).

Article 53: All applications for membership must be made in writing to the Chief Executive Officer of the Federation as set out in (Art. 12 of these Regulations). The Statutory Congress is empowered to accept or reject such applications at its discretion.

Article 54: Affiliated Associations shall lodge copies of their Constitution, which are subject to the approval of Federation, with the Chief Executive Officer, and shall register their official colours with the Federation.

Article 55: Minutes of all meetings held by Affiliated Associations must be forwarded to the Chief Executive Officer of the Federation.

Article 56: An annual affiliation fee (the amount of which shall be agreed upon at Mid-Term Congress, for the ensuing year) shall be payable on the 1st January each year.

Article 57: In the event of the affiliation fees being unpaid by the date of the Statutory Congress, the defaulting Association shall cease to be entitled to representation or to exercise any voting or other rights, or enjoy any privileges in terms of the Constitution or Internal Regulations until such dues have been paid.

Article 58: In the event of such fees, still being unpaid at the end of the financial year, such a defaulting Association shall forfeit its membership with the Federation. On seeking re-affiliation such Association shall in addition to paying the current fee, pay all outstanding dues together with a penalty of up to 50% of the current Affiliation Fee.

OBJECTIVES

Article 59: In addition to the main objectives set out in Art. 4 of the Constitution, the following primary objects shall be ancillary thereto:

- (a) To support and protect the interests of cyclists,
- (b) To compile and enforce rules and regulations controlling cycle racing in all forms
- (c) To arrange for the promotion of National Championships and other cycling competitions,
- (d) To select competitors to represent Zimbabwe or the Federation in cycling competitions,
- (e) To award prizes, medals and other presentations,
- (f) To arrange for the instruction, training and registration of officials,
- (g) To purchase, take on lease or otherwise acquire movable or immovable property and any rights or privileges, whatsoever which may be deemed necessary for the carrying out of any of the Federations objects.
- (h) To control the design, form and award of the National Championship Jersey, to restrain the unauthorized use thereof and to take disciplinary or action in respect of such unauthorized use of such colours,
- (i) The income and property of the Federation, from wheresoever derived shall be solely applied towards the promotion and objects of the Federation as set forth in the Constitution, providing that nothing herein contained shall prevent the payment in good faith of remuneration or honorarium to any Officer of the Federation, or to any service actually rendered to the Federation,

- (j) To do all such lawful things as are incidental, or which the Federation may think conducive to the above objects, or any of them.

PRESIDENCY

Article 60: The President and Vice-Presidents shall be elected as set out in Art. 21 of the Constitution.

Article 61: The President shall preside at all Congresses and all other meetings of the Federation and Board of Trustees. In his absence the Board of Trustees shall elect one of their members to preside.

Article 62: The President shall represent the Federation in all circumstances.

Article 63: The President, or Chief Executive Officer, or member of the Board of Trustees shall be the sole officer of the Federation to make press statements or releases on Federation policy, release of the names of selected teams and other matters of a major nature. Such statements shall be approved by the Board of Trustees.

Article 64: The President and Vice-Presidents shall hold office, as such, from the conclusion of the Statutory Congress for a period of two (2) years.

Article 65: In the event of the death or retirement of the President, during his term of office, the Board of Trustees shall elect one of its members to assume the office of President for the remainder of the election period. The Board of Trustees may then elect another member onto the Board of Trustees for the remainder of the election period. The newly elected member shall have all the rights, obligations and limitations as the other members of the Board of Trustees. In the event of the death or retirement of a member of the Board of Trustees, during his term of office, the Board of Trustees shall co-opt a further member onto the Board by majority vote. The President

shall not have a casting vote in this case. In the event of a deadlock, voting shall continue until the deadlock is broken or the proposed member is removed as a candidate for the Board of Trustees.

Article 66: The members of the Board of Trustees shall be paid an annual remuneration of an amount decided annually at the Statutory Congress, in reimbursement of out of pocket expenses in attending to business of the Federation.

SECRETARY

Article 67: The Chief Executive Officer shall be appointed as set out in Art. 21 of the Constitution. The Chief Executive officer shall also be the Secretary of the Federation. A three-month notice period is required for termination of employment. But at no stage shall the notice period exceed three months. The Chief Executive Officer shall not be a member of the Board of Trustees, but shall attend Board of Trustee meetings. The Chief Executive Officer may take part in the deliberations of the Board of Trustees, but shall not be entitled to a vote.

Article 68: The Chief Executive Officer shall hold office for a term decided by the Board of Trustees at the time of his/her appointment. A three month notice period is required for termination of employment, unless otherwise stipulated in his/her contract.

Article 69: (a) The Secretarial and Financial work of the Federation is assumed by the Chief Executive Officer under the responsibility of the Board of Trustees' discretion, or the decisions made at Congress.

(b) The Board of trustees may hire or appoint further people to assist the Chief Executive Officer.

Article 70: He/she shall be responsible for the proper books of account, assets, property and documents of the Federation.

Article 71: He/she shall be responsible for the taking the Minutes at all meetings and distribution of such Minutes within 30 days after such meetings.

Article 72: The Minutes of a Congress are considered as accepted 30 days after they have been posted to Affiliated Associations and Honorary Officers by registered post.

Article 73: Letters received from individuals and clubs concerning any of the Affiliated Associations shall be referred to the body concerned for explanation, failing to receive a reply within 21 days, the Board of Trustees shall itself consider the matter and make a decision, excluding matters concerning individual sponsorship.

Article 74: He/she shall be paid a monthly salary decided by the Board of Trustees.

COLORS

Article 75: Colors shall be awarded in the following categories:

1) PRESIDENT

- a) The official colours shall be light blue blazer with dark grey long with the official Z.C.F. President badge on the left breast of the blazer.
- b) The words **PRESIDENT** with the year of office will be embroidered below the official badge of the President.
- c) The official President badge shall be that of a similar design as to the Z.C.F. badge with the colour flash from the Zimbabwe Bird being that of the UCI colours.

2) FULL COLORS

- a) Full colors will be awarded to competitive members in good standing with the Federation and selected to represent Zimbabwe under the following conditions:-
 - i) As members of a Zimbabwe Team at the Olympic Games or World Championships.

- ii) As members of an official team selected to represent Zimbabwe in International Cycling competition.

As members selected by the national Selection Committee to compete in an International event as individuals, and if on completion of such an event, individual performance warrants recommendation by the Board of Trustees for full colors.

- (b) A Manager and/or Trainer selected for a representative team by the Board of Trustees, may be awarded full colours.

3) **HALF COLORS**

- (a) Half colours will be awarded to riders in good standing with the Federation and selected to represent the Federation in any competition not eligible for full colours.
- (b) Half colours could be awarded to non-competitive persons recommended to Congress by the Board of Trustees.

4) **JUNIOR COLORS**

- (a) Junior colours will be awarded to riders in good standing with the Federation and selected to represent the Federation in Junior Competition.

DEFINITION OF COLORS

Article 76: (a) **Full Colors shall be:**

- (i) Racing Jerseys/Skinsuits:- For all categories i.e. Seniors, Juniors, Ladies, Veterans and Professionals.

The official colours of clothing when representing Zimbabwe will be the Zimbabwe National Green.

On the left breast will be the Zimbabwe Bird and Red Star with the words ZIMBABWE inscribed above the emblem.

- (ii) Racing shorts:- Standard type, red as agreed design accepted by the UCI August 1999.

- (iii) Blazer:- Dark green with official National emblem on breast pocket.
- (iv) Tie:- Dark green with National emblem.
- (v) Sweat Suit:- Standard type in white with words “ZIMBABWE” running from bottom to top in black.

(vi) Badge:- The design of the badge shall be the official Zimbabwe Bird with the red star with the Zimbabwe Bird with the red star with the words “Cycling” and those indicating the occasion and nature of the award worked in a silver coloured thread thereon.

The badge shall only be worn by those persons awarded the honour by the Federation in terms of this Constitution and Internal Regulations, and the Statutory Congress shall be empowered to withdraw the right to wear the badge from any person in the event of such person bringing the badge to disrepute.

(b) Half Colours of the Federation shall be:

- (i) Racing Jerseys/Skinsuits:- For all categories i.e. Seniors, Juniors, Ladies, Veterans and Professionals.

The official colour of clothing when representing Zimbabwe will be the Zimbabwe National Green.

On the left breast will be the emblem of the Z.C.F. as on the Z.C.F. Letterhead.

- (ii) Standard racing shorts:- Black.
- (iii) Blazer:- Dark Green with Official Z.C.F. badge on breast pocket.
- (iv) Tie:- Dark Green.
- (v) For competitive cyclists the design of the badge will be: the emblem of the Z.C.F. For award to non-competitive persons as sets out in Art. 51(2)(b) the words “Z.C.F. Cycling”.

(c) Junior Colors of the Federation shall be:

- (i) Racing Jersey:- Standard type, to be agreed from time to time and depending on Sponsorship.
- (ii) Standard racing shorts in black.
- (iii) Blazer:- Dark Blue with official badge on breast pocket.
- (iv) Tie:- Dark Blue.
- (v) Badge:- The design of the Badge shall be the Z.C.F. badge on a dark blue background. The words “Junior Cycling” in silver thread.

(d) NATIONAL CHAMPIONS

National Champion jerseys will be awarded to all cycling disciplines affiliated to the Z.C.F. and will open to Zimbabwe Nationals only.

- (i) Racing Jersey – Standard type, with yellow and red with white polka dot front and back with one green and one red sleeve.
- (ii) Shorts – Standard type in yellow with red dots with the Z.C.F. logo on the front and back the words ZIMBABWE on the length of each leg.

EXPENSES

Article 77: (a.) The expenses incurred by the Members of the Board of Trustees in attending meetings of the Federation, shall be Borne by the Federation and approved by the Statutory Congress.

- (b) Board of Trustee members – Expenses (travelling and accommodation), necessitated in attending to the business or representing the Federation, shall be paid by the Federation. The Board of Trustees shall always approve such expenses.

HEADQUARTERS

Article 78: The headquarters of the Federation shall be decided by the Board of Trustees from time to time.

HONOURS FOR SERVICE AWARD

Article 79:

- (a) The Honours for Service Award Badge may be awarded to persons who have rendered meritorious service to Zimbabwe Cycling for at least 10 (ten) years. The design of the badge shall be the emblem of the Z.C.F. on a blue background with the words “Cycling”.
- (b) Nominations for award accompanied by service records, must be submitted by the Provincial bodies to reach the Chief Executive Officer on or before 31st December of each year, for onward submission to the Honours for Service Sub-Committee.
- (c) The Sub-Committee will consider all nominations and submit their recommendations to the Board of Trustees, and provided the Board of Trustees agrees to the Sub-Committees recommendation they shall submit same to the Statutory Congress for endorsement.
- (d) The number of Honours for Service Awards shall be limited to a maximum of two annually.
- (e) The Honours for Service Sub-Committee shall consist of three (3) persons who have had lengthy service in the affairs of the Federation and preferably be holders of the award.
- (f) The Honours for Service Award Sub-Committee will be elected at the Statutory Congress and nominations must reach the Federations Secretary not less the thirty (30) days prior to the Statutory Congress for inclusion on the Agenda.
- (g) Members shall be elected to this Sub-Committee for a period of three (3) years, with one (1) member retiring each year.

- (h) In the event of a vacancy occurring on this Sub-Committee at any time, such vacancy may be filled by a person appointed by the Board of Trustees and his term of office shall be that of the Committee member replaced.

LIFE MEMBERSHIP

Article 80:

- (a) Life membership may be granted at the Statutory Congress to persons who have rendered exceptional services to cycling for at least fifteen (15) years.
- (b) The number of Life members shall be limited to ten (10) at any one time.
- (c) Nominations shall be submitted to the Chief executive Officer of the Federations by the affiliated Associations together with records of the service, at least 4 weeks before the Statutory Congress. (50 Copies).
- (d) The voting for Life Membership at the Statutory Congress shall be by secret ballot. The majority of votes shall be binding.
- (e) Life Members shall not, by virtue of their membership, be entitled to vote at any meeting of the Federation.

NATIONAL CHAMPIONSHIPS

Article 81:

- (a) The National track and road championship shall be staged annually. The nature and number of events and awards, shall be laid down in the rules of Racing, and may if deemed necessary, be added to, or amended at the Statutory Congress provided notice of such additions or amendments shall have been submitted to the Chief executive Officer at least six (6) weeks before the Statutory Congress. A basic programme and order of events shall be set out in the rules of Racing and these may be altered by the

Board of Trustees or Congress to suit local conditions upon application by the organising body.

- (b) The Championships may be staged by the Affiliated Association. Applications, Two (2) years in advance, shall be considered at the Statutory Congress and must be submitted to the Chief Executive Officer of the Federation at least six (6) weeks before the Statutory Congress.

All National Championships will be stages as a one day event with that event being classified as the National Championship.

The National Track Championships will be rotated annually between club venues. An Affiliated Association will not be permitted to stage the National Track Championships unless, in view of the Executive at its sole discretion, the Affiliated Association has the necessary infrastructure to do so.

- (c) The Referee, Starter, Chief Judge and Chief Timekeeper for the Championships shall be appointed by the Board of Trustees. Affiliated Associations may submit their recommendations to the Committee at least four (4) weeks before the Championships in this respect.
- (d) The profits accrued from the championships shall be divided as follows:
30 percent - Organising Body
70 percent - Z.C.F.
- (e) The National Track Championships shall be open to licensed riders only, subject further to such rules for qualifications, which may be prescribed from time to time by the Technical Commission.
- (f) The National Track Championship shall be help during the period extending from the middle of March to the middle of April.

QUORUM

Article 82:

The quorum shall be a majority of Affiliated Associations.

REGISTRATION OF COMPETITORS

Article 83:

- (a) All competitors shall be required to be registered by the Federation in of Rule 1 (Rules).
- (b) Licence application shall be made on the prescribed form and shall be submitted with the fee to the Chief Executive Officer.
- (c) Competitors not registered by the Federation shall not be permitted to compete in events staged under the Rules of Racing of the Federation.

REGISTRATION OF COMPETITION OFFICIALS

Article 84:

- (a) All competition officials shall be registered by the Federation, application shall be made in writing through affiliated Associations.
- (b) Prior to Registration as qualified competition officials, applicants shall serve a probationary period as described in the rules of racing and thereafter appointed in terms of rules 6 and 7 of Part 2 of the Rules and Regulations.
- (c) Persons not registered, as competition officials may not officiate in competition staged under the rules of racing of the Federations.

SUB-COMMITTEES

Article 85:

The Congresses may from time to time at their discretion appoint Sub-Committees and delegate to them all or part of the powers vested in them by this Constitution, and may at any time add to, vary or rescind the powers of those Sub-Committees. The Congresses may also appoint Sub-Committees to consider and report on, or take action upon, any questions referred to them.

SELECTION COMMITTEE

Article 86:

- (a) The Selection Committee shall be the sole body with the authority to elect teams to represent the Federation in International Cycling Competition.
- (b) Six(6) selectors will be elected at the Statutory Congress for a one(1) year term by a majority vote. A maximum of six further selectors may be appointed by the Director of Racing, who shall act as the Convener of Selectors. These appointed Selectors are appointed for a period of time at the discretion of the Director of Racing
- (c) The Race Director shall convene sub-committees made up of those selectors at his discretion, to deal with the selection of National Teams. At all times there shall be at least as many elected selectors on the sub-committee as appointed selectors. A majority decision shall be taken and a majority shall be considered binding. In the event of a tie vote, the Race Director shall have a casting vote
- (d) Selectors would be required to work in consultation with the appointed Development Squad Coaches, for the establishment of a Squad System.
- (e) Selectors will report to the Race Director, who in turn, will report to the Board of Trustees.
- (f) The National Selection Committee shall decide when trials are to be held. The convener of the Selection Committee shall advise the Chief Executive Officer accordingly, who in turn shall notify the Provincial Association. Six weeks notice must be given to the Associations of such trials.
- (g) The Selection Committee shall if so desired, set standard times for the basis of selection.
- (h) The Board of Trustees shall, in consultation with the Race Director, elect the Administrative Officers of any teams (e.g. Delegate Team manager, manager, Mechanic, Coach etc.)

- (i) The Congress may appoint a Fundraising Sub-Committee for each project.
- (j) The expenses incurred by the Selectors in the execution of their duties may, at the discretion of the Congress, be paid by the Federation, but shall be confirmed at the Statutory Congress.

SUSPENSIONS AND APPEALS

Article 87

- a) Affiliated Associations shall only have the right to suspend any party under their jurisdiction, for any willful disregard of the Rules of Racing, or unbecoming or offensive behavior for a maximum of (6) six weeks. Any longer period can only be enforced after submission of all the facts to the Board of Trustees, or Congress, and receiving their approval thereof. A suspended athlete shall have his current licence endorsed to that effect, by the Secretary of the Association concerned.
- b) The board of Trustees or Congress, shall have the power to suspend or fine any Affiliated Club or Association which fails to supply it with valid information required in the general business interests of the Federation, within a reasonable period of request. For this purpose a reasonable period shall be deemed to be sixty (60) days from the date of request, except where business requires an immediate reply
- c) The Board of Trustees or Congress shall be empowered to suspend or fine any person/s who shall act in a manner which may be detrimental to the Federation or who is responsible for the release of reports to the Press which may have an adverse effect on the Federation
- d) Any suspension for a period of more than one year must be endorsed by the first Statutory Congress held after the suspension comes into effect
- e) Any person/ s under suspension shall be denied the rights and privileges granted to members of the Federation in terms of this Constitution, until such a time as they are reinstated

- f) The Statutory Congress shall be empowered to consider any appeal against suspension and to reinstate at their direction the person/ s under suspension, provided such reinstatement is recommended by the Club or Association concerned.

TRUSTEES

Article 88

The Honorary Officers, ex-officio, shall for the time being be the Trustees of the Federation. All powers to sue or defend any actions shall be vested in them, all agreements and contracts shall be signed by any two Trustees unless the Board of Trustees shall otherwise direct.

NATIONAL CHAMPIONSHIPS, ROAD, TRACK, MTB & BMX DATES

Article 89

Final dates for acceptance of applications for events to be included on the National Championship Calendar shall be the first day of September of the preceding year. Such applications shall be in writing on a standard form supplied by the Federation, and shall be accompanied by a fee to be determined annually by the Board of Trustees of the Federation and a recommendation from the Clubs or Association under whose jurisdiction the event falls.

All National Championships will be held over a one day period and the event will be solely for the purpose of competing for the National Championship.

The National Champion will be a citizen of Zimbabwe

Must be with the approval of the Province concerned

Private promoters must also apply to the Federation discipline concerned

The Provinces shall not be unreasonable in approving Promoters dates

The Zimbabwe Cycling Federation Director of Racing shall be responsible for the drawing up of the finalised list and shall negotiate with the applicants where necessary, to produce a balanced programme of events

Once the programme has been approved, no changes or additions to the programme will be permitted, unless approved by the President on recommendation by the Director of Racing.

NATIONAL CHAMPIONSHIP PRIZE FUND

The minimum prize fund for National Championship one day events is set at the equivalent Zimbabwe dollar rate of exchange to One Thousand United States Dollars

AMENDMENTS

Article 90

These internal Rules and Regulation of the Federation may be added to, amended or revised by the Statutory Congress on the recommendation of the Statutory Congress, provided that six (6) weeks written notice has been given and providing that such notice shall state in what respect it is proposed to alter these Rules and Regulations. Such amendment must be passed by a two-thirds majority of those present and authorized to vote in terms of the Constitution